



## Using the VOIP Web Portal for the First Time

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1. Visit <https://svt-selfcare.nwncloud.com/Kurmi/> in your browser 
2. The first time you visit the portal, your login will be
  1. your *firstname.lastname*
  2. your password will be "P@ssw0rd!" (no quotation marks, that's a zero, not the letter 'O')
3. Once in, please change your password by going to "My account" in the upper right:



4. Then uncheck the "Keep current value" box under the "Web Password" Heading (1):



5. You will then be prompted to enter a new web password 2x.
6. Click "Apply" (2) to save your changes.

### **Need to change your PIN or Unlock your voicemail?**

[Reset Your Voicemail PIN](#)

Tags  
Password  
voicemail  
voip  
web portal