Change ENotice Printer For User (VTADS)

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Change Enotice Printer For User

SEE ALSO ARTICLE 170

To change a printer in VTADS for a user, such as default printer for a hearing set, log into the VTADS server the user is in and go to the main menu:

Type in or scroll to option **22.System Administration Reports ->2. General Codes**

Once in the "GENERAL CODE ENTRY" screen, stay on the "TYPE" column and type in **"prntpath"** and press **F3** to search:

A list of printers for VTADS will populate and show the codes for each one. (ex. 112copier). Scroll through the list until you find the one you need. I will be searching for CN family Laser, for example:

Note down the code of the printer you want (ex. famlaser) and press **Ctrl + F3** to clear the list. Press **Enter** to highlight the column below "CODE":

Type in the username of the user you will be setting the printer for and press **F3** to search for all the codes for that user:

Press **F7** to create a new row. For "TYPE" enter 'enot_prn'. For "CODE" enter the username, then for "DESCRIPTION", but the code of the printer:

Have the user test.

Tags
Enotice
Hearing Notice
Hearing Set
Hrgset
Printer
VTADS